

Issue #3

Pesticide Program License Renewal Timeframe

- All pesticide program licenses must be renewed by January 1.
 - What are the effects of changing the timing of one or more pesticide licensing cycles in order to maximize staff efficiencies?
 - What time of year would work best for the various industries?
 - Which license cycles would be best to change?

Pesticide Registration / Licensing Staffing

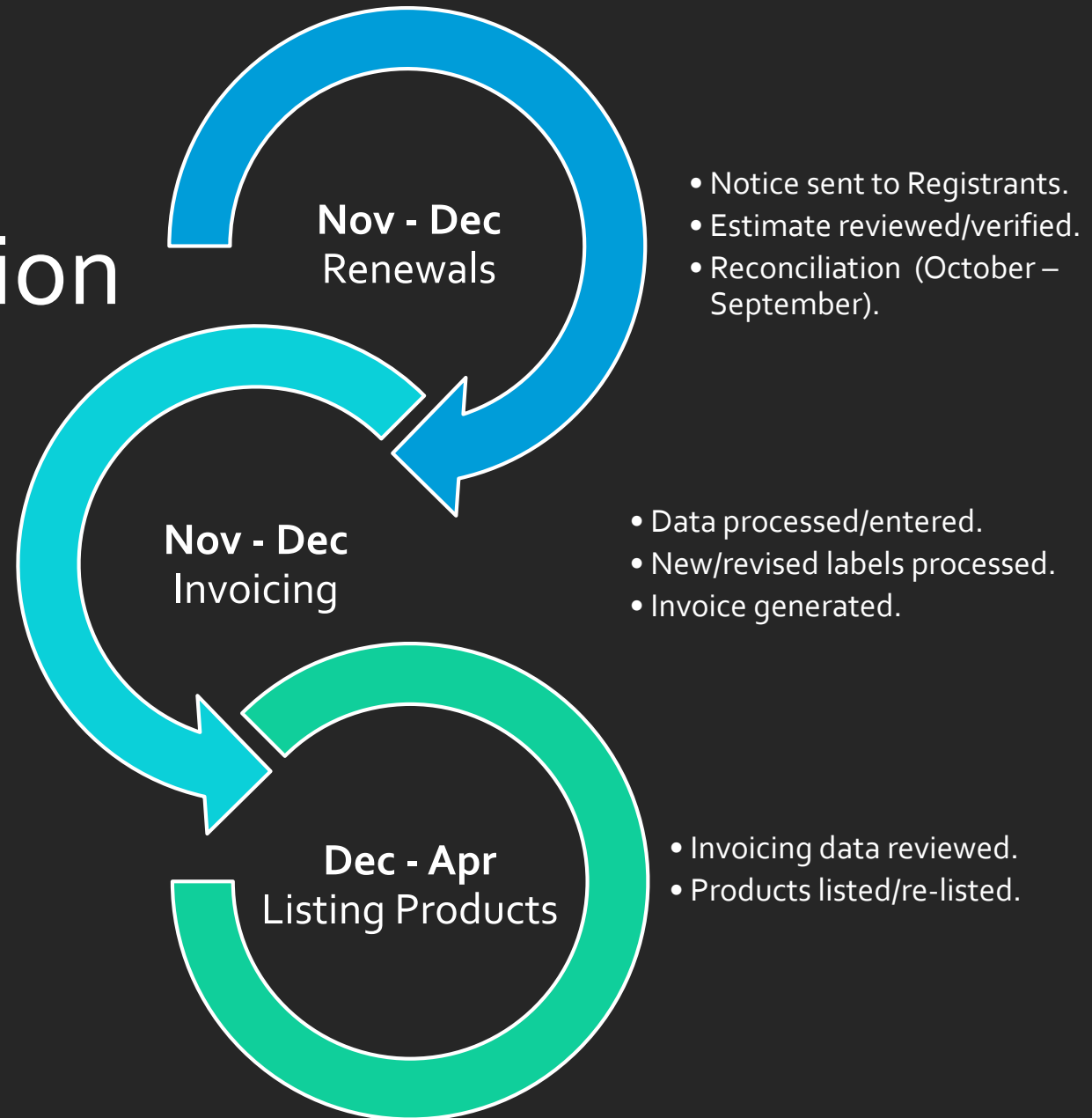
- Programs and Staff:
 - Pesticide Certification and Licensing:
 - 1 – Program Manager
 - 1 – Licensing and Permit Program Associate (LPPA)
 - 1 (0.5 time) – LPPA
 - Pesticide Registration:
 - 1 – Program Manager
 - 1 – Licensing and Permit Program Associate (LPPA)

Pesticide Product Registration

~12,000 products
~1,200 registrants

Expires 12/31

1 FTE

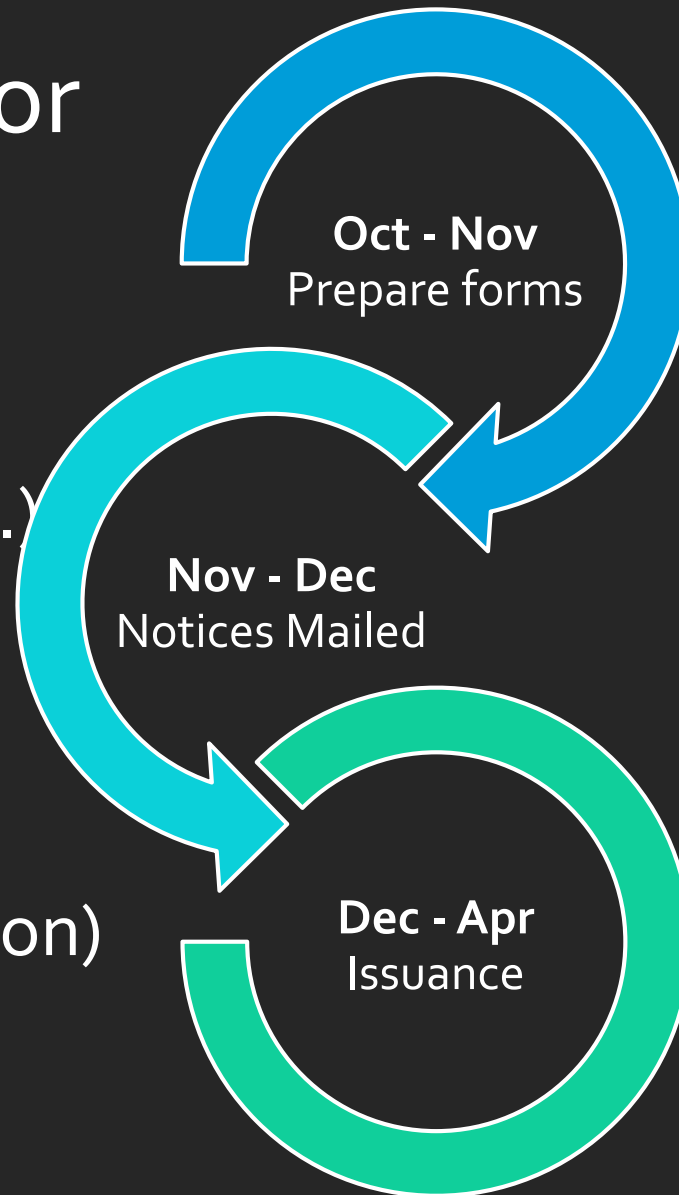


Pesticide Applicator Licenses

~ 8,300 In State
~ 430 Out of State (Recip.)

Expires 12/31

1 FTE, and 1 LTE
(same staff for Certification)



- Forms go through an internal review.
- Forms are approved by Legal Division.

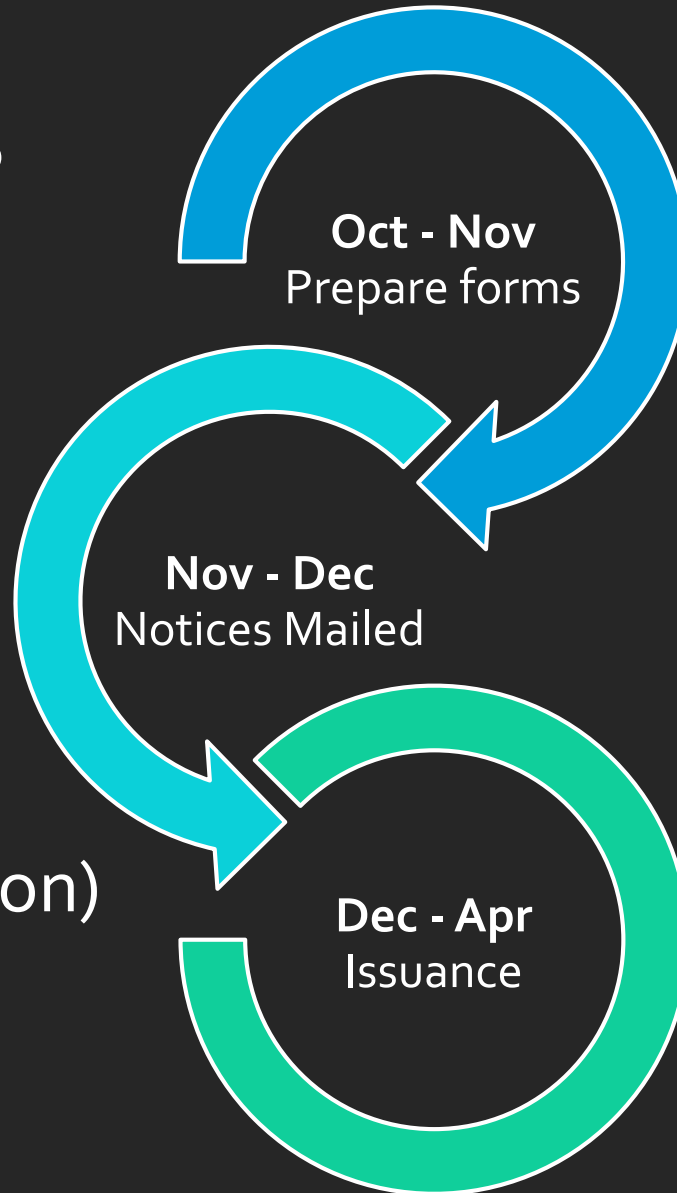
- Prepare and send renewal applications to Individuals.

- Receive and process applications.

Pesticide Business Licenses

~ 2,100 In State
~ 320 RU Dealers
Expires 12/31

1 FTE, and 1 LTE
(same staff for Certification)



- Forms go through an internal review.
- Forms are approved by Legal Division.
- RU Dealer reports are reviewed.

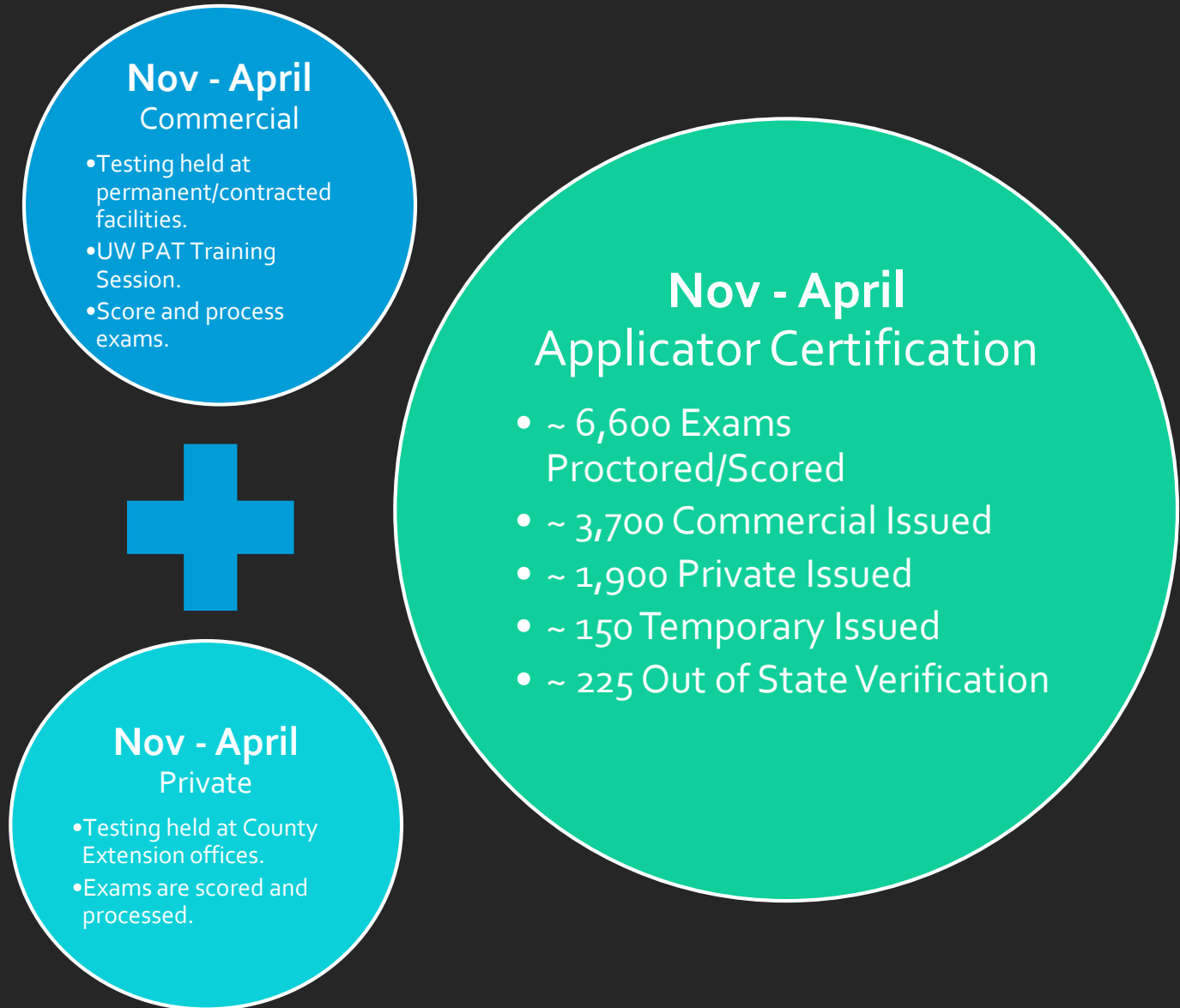
- Prepare and send renewal applications.

- Receive and process applications.

Pesticide Applicator Certification

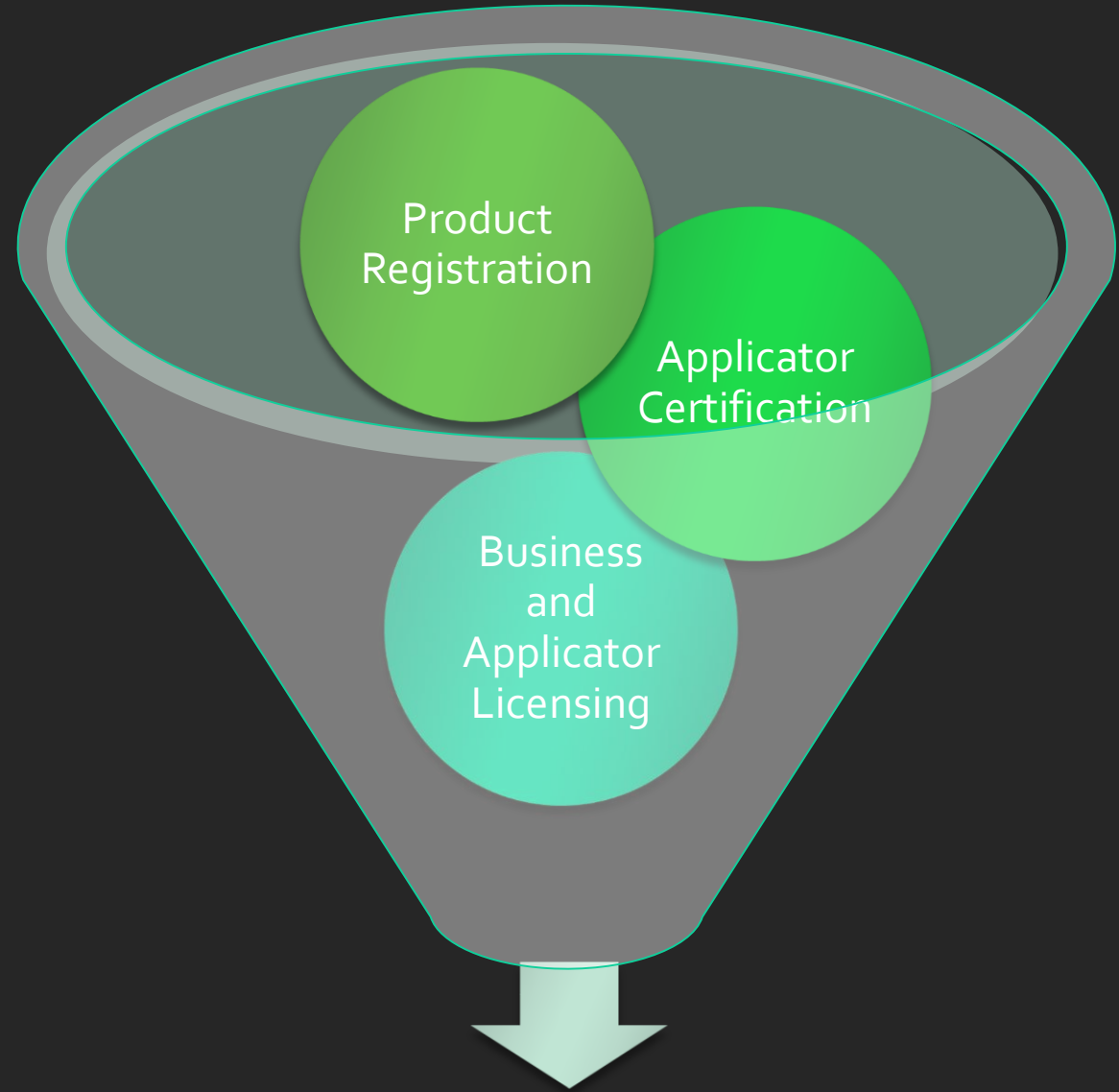
- Commercial
- Private
- Temporary
- Out of State Verification

1 FTE, and 1 LTE
(same staff for Licensing)



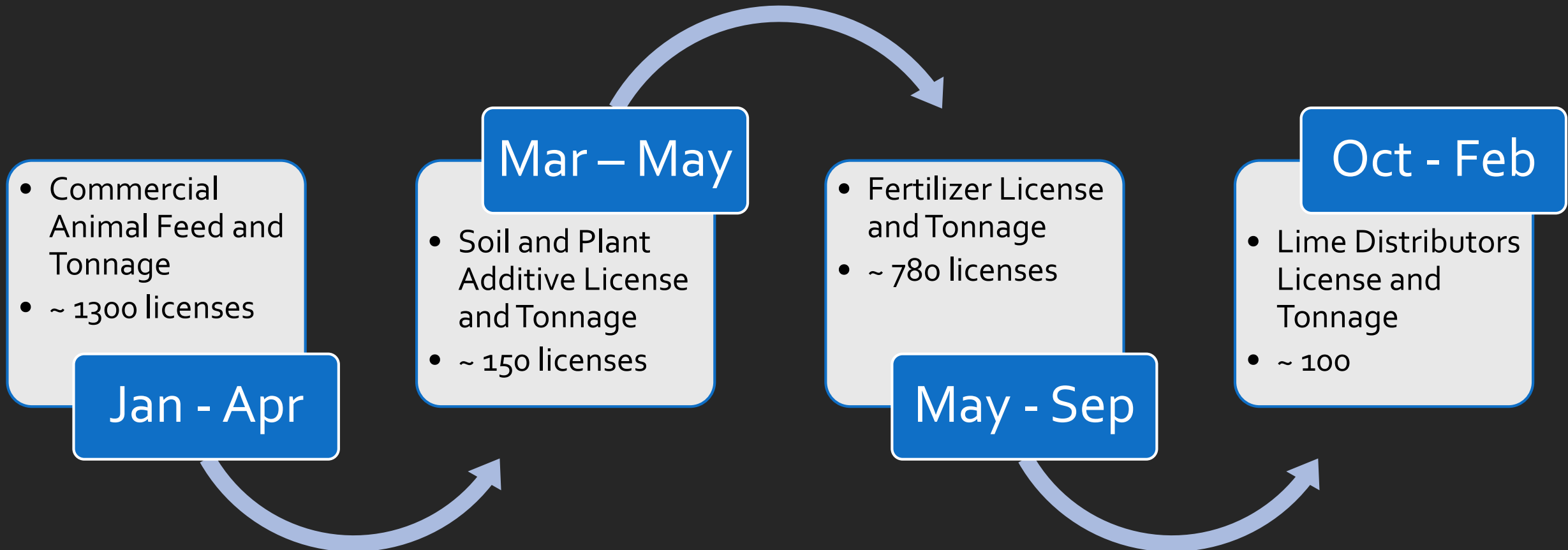
Pesticide Program Workload

2 FTE, 1 LTE



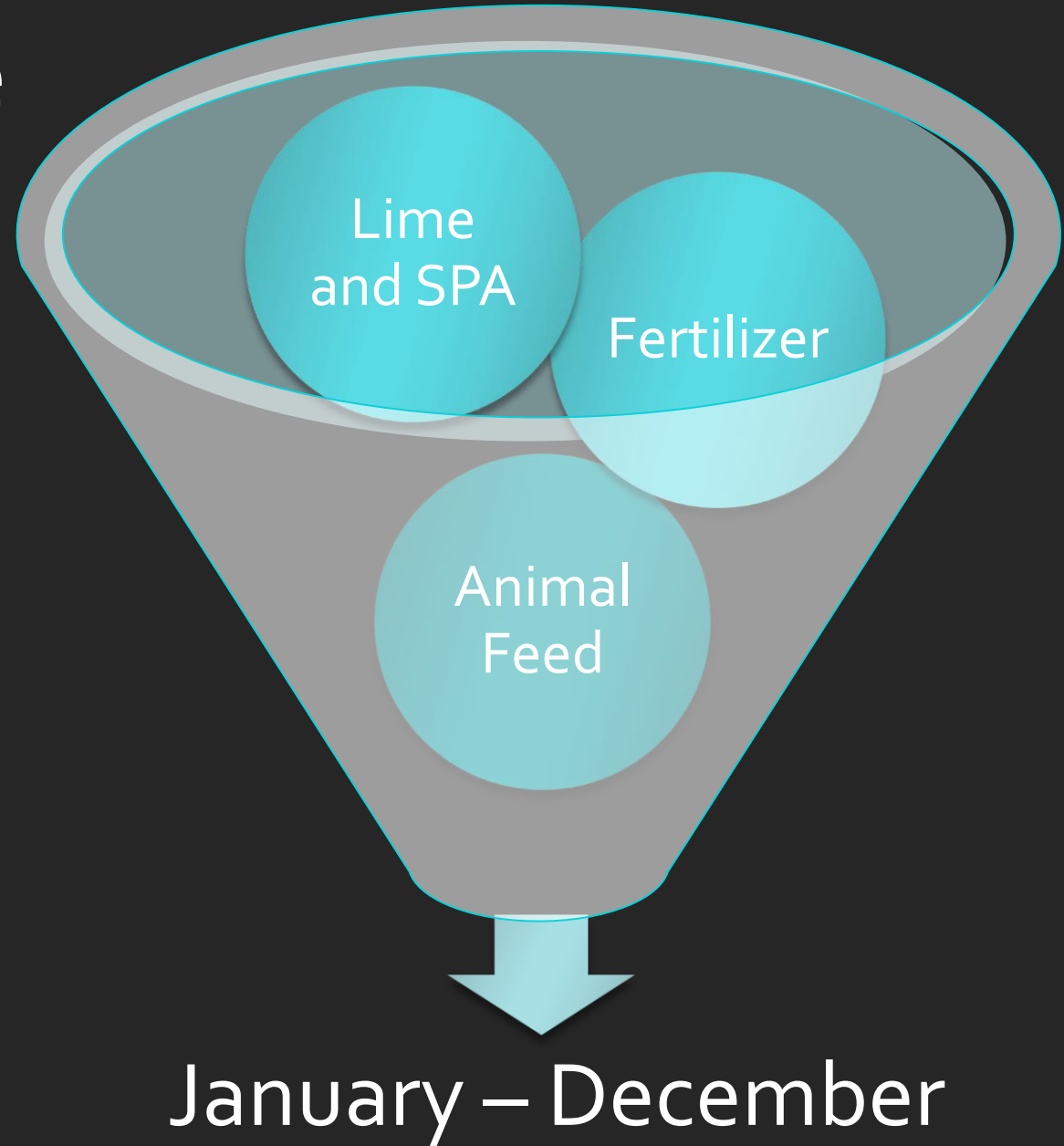
November – April

Commercial Feed, Soil and Plant Additive (SPA), Fertilizer
Manufacturer, Lime Distributor
Licensing Schedules
1 FTE



Feed, Fertilizer, Lime and SPA Program Workload

1 LTE



Resultant Change in Licensing Timeline



January – May

- Pesticide Licenses (Business/Individual)
- Applicator Certification
- Feed Licenses
- Lime and SPA Licenses

May – December

- Pesticide Product Registration
- Fertilizer Licensing and Tonnage

Benefits to Timing Change

- Better distribution of workload.
 - Processes have become more efficient.
- Capitalize on more efficient use of staff.
 - Spread workload evenly.

Proposal

- Pesticide Applicator and Business Licensing:
 - Stay same (Jan – Dec).
 - Diversity of companies (mowing/plowing), etc.
- Pesticide Registration Listing Dates:
 - Modify current timeline (Jan – Dec) to July 1 – June 30.
 - Modify current reconciliation timeline (Oct – Sep).
 - July – June
 - Or
 - April - March

Further Concerns (Assumptions)

- July 1, 2017 effective date:
 - Companies have listed for Jan-Dec, 2017, how do we address time where fees/estimates have already been collected?
- July 1, 2018 effective date:
 - In the event that the listing cycle becomes effective July 1, 2018, how do we address 6 month gap in listing requirements (Jan 2017-June 2017)?

Discussions, Ideas, Suggestions

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